



City of San Diego
Parks and Recreation
202 C Street, MS 37c
San Diego, CA 92101
(619)-525-8312

Community Garden Evaluation

FORM
PR 1004
May 2010

Thank you for your assistance with inspecting and preparing a community garden area evaluation on property owned by the City of San Diego. Please complete and submit this evaluation to the Park and Recreation Department, 202 C Street, MS 37c, San Diego, CA 92101. This evaluation will be processed and forwarded to the appropriate City staff, recreation council and organization associated with the operation of this off leash area. For additional information or assistance contact City staff at (619)-525-8312.

Facility Name				Evaluation Type				Date
				<input type="checkbox"/> One Yr.	<input type="checkbox"/> Three Yr.	<input type="checkbox"/> Special		
Facility Address / Park								
Evaluator Name				Telephone		E-Mail		
Weather Conditions								
<input type="checkbox"/> Sunny	<input type="checkbox"/> Partly Cloudy	<input type="checkbox"/> Cloudy	<input type="checkbox"/> Rain / Wet	Est. Temp		Wind		
Start Time	No. People	Finish Time	No. People	Plots Reg	Plots ADA			
Organization Name / Type								
<input type="checkbox"/> Non-Profit		<input type="checkbox"/> Recreation Council		<input type="checkbox"/> Other (explain)				
Facility Improvements								
.Grass Turf		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable				
Turf is mowed and kept at a uniform height of less than ankle height.								
Comments								
Decomposed Granite		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable				
Surface is smooth and free of holes and loose surface material is less than 1/2" in depth								
Comments								
.Other Surface (sand, woodchips, dirt)		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable				
Surface is smooth, level and free of holes								
Comments								
Garden Plots Appearance		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable				
Garden plots have plot addresses, are marked at corners, free of weeds, free of major structures and trellises								
Comments								
Garden Drainage		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable				
Eighty percent (80%) of garden is free of standing water two days after rain or two hours after irrigation								
Comments								

Garden Cleanliness	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Surface is free of litter, debris and feces			
Comments			
Fence	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Fencing is functional, free of protrusions and free of holes / passages along the base			
Comments			
Gates	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Pedestrian gate and vehicle gates are present and gates, latches and locks are operational			
Comments			
Hose Bibs	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Hose bibs are present, hose connect threads are unaltered and spring shut-off mechanism is operational			
Comments			
Compost Area	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Is in good repair, free of graffiti and is neat.			
Comments			
Tool Storage Area	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Is in good repair, free of graffiti and has functional locks.			
Comments			
Signage	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Community garden signs are legible, free of graffiti and properly installed in visible locations.			
Comments			
Drinking Fountain	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Drinking fountains is accessible, operational and free of standing water and debris.			
Comments			

.Benches / Tables		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable	
Benches and tables are free of litter, dirt, rust and graffiti					
Comments					
.Trash Cans		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable	
Trash cans are present, not overflowing and free of graffiti					
Comments					
.Information Kiosk		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable	
Kiosk is free of graffiti and vandalism					
Comments					
Informational Materials		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable	
Kiosk contains materials less than 30 days old and information about stewardship group / responsible operator					
Comments					
Security Lighting		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable	
Lights are operational					
Comments					
Other Comments, observations and recommendations (including general park use)					
Comments					

Signature		Print Name		Date	
Office Use Only / Routing					
Date Received	Received By	Committee/Council	Deputy Director	District Manager	Area Manager
Drawings, Sketches or Maps					

SAMPLE